| Photoshop |

Prepare a PDF for print with **PSI**.

1. With the image open, click the Image menu > in the upper left of the screen and then, Mode and choose to make the image CMYK*.

2. Click the File menu > Save As... to open a new dialog box.
   See below:
   a. Save As: Text box and enter a descriptive name here.
   b. Format: Select : Photoshop PDF* from the drop down menu.
   c. check - save As a Copy*
   d. check - Layers*
   e. check - Use Proof Setup: Working CMYK
   f. check - Embed Color Profile: U.S. Web Coated (SWOP)...*
   g. click - the Save button.

4. To save, see dialog box Save Adobe PDF > [High Quality Print] click Save PDF.

5. Email the file to nmiddleton@psi2go.net or upload to our ShareFile* account.